

MINUTES
Slave Lake Airport Services Commission
November 14, 2018 at 4:00 PM
Sawridge Creek Room

Directors Present: Darin Busk, Town of Slave Lake, Chairperson
Shawn Gramlich, Town of Slave Lake, Vice Chairperson
Robert Esau, M.D. No. 124
Sandra Melzer, M.D. No. 124
Jeff Commins, M.D. No. 124
Taylor Kelham, Member at Large

Directors Absent: Daniel Douillard, Member at Large
Brice Ferguson, Town of Slave Lake

In Attendance: Briana Lachance - Recording Secretary, Town of Slave Lake
Pierre Gauthier – Manager - Slave Lake Airport
Brian Vance - CAO - Town of Slave Lake

Absent: Ken Skahl – Assistant Airport Manager – Slave Lake Airport

Call to Order: Darin Busk, Chairperson for Slave Lake Airport Services Commission called the meeting to order at 4:35 PM.

Addition: Accepting Taylor Kelham into the Slave Lake Airport Commission

1. Agenda:

Motion #49-2018: Moved by Sandra Melzer, M.D. No. 124

To accept the November 14, 2018 Slave Lake Airport Services Commission Meeting agenda as amended.

CARRIED

2. Minutes of Previous Meeting:

Motion #50-2018: Moved by Jeff Commins, M.D. No. 124

To appoint Taylor Kelham, to the Slave Lake Airport Commission as Director at Large, as of today, November 14, 2018

CARRIED

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Motion #51-2018:

Moved by Shawn Gramlich, Town of Slave Lake

That minutes from the October 4, 2018 Slave Lake Airport Commission be accepted as presented.

CARRIED

3. Delegations

- None

4. Business Arising from the Minutes:

- None

5. Other Business:

- a) Board Appointments
Pierre presented a report.

Motion #52-2018

Moved by Sandra Melzer, M.D. No. 124

To appoint Darin Busk as Chair of the Slave Lake Airport Services Commission November 14, 2018

CARRIED

Motion #53-2018

Moved by Jeff Commins, M.D. No. 124

To appoint Shawn Gramlich as Vice Chair of the Slave Lake Airport Services Commission November 14, 2018

CARRIED

Motion #54-2018

Moved by Robert Esau, M.D. No. 124

To appoint the following Directors Darin Busk, Shawn Gramlich, Sandra Melzer, Jeff Commins with cheque signing authority along with Pierre Gauthier the Airport Manager – November 14, 2018

CARRIED

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b) Major Equipment Repair

Pierre presented a report to provide information regarding a major repair required on JD tractor.

Motion #55-2018

Moved by Jeff Commins, M.D. No. 124

To proceed with repair estimate #3 and the option to add grease fittings to the 4 pins funded by the Operating Reserve or potentially from surplus to a maximum of \$10,000 including the \$600 for grease fittings.

CARRIED

c) Policy Amendment

Motion #56-2018

Moved by Shawn Gramlich, Town of Slave Lake

To rescind the Electronics Meeting Policy # Admin-1 effective immediately

CARRIED

6. Correspondence:

None

Next meeting is scheduled for December 10, 2018 at 4:00 pm at the Town Office.

Motion #57-2018:

Moved by Robert Esau, M.D. No. 124

To adjourn the Slave Lake Airport Services Commission meeting at 4:52 pm.

CARRIED



Airport Commission Chairperson



Airport Manager